



Information Mapping® Public Seminar Registration Form

Seminar Details Seminar:
Date:
Location:

Registrant information Please fill in the following information for each registrant.

Name	
Title	
Department	
Organization	
Address	
Phone	
Fax	
Email	

Mandatory field: Microsoft Word version Please indicate which version of Microsoft Word you use so we can provide the most suitable version of FS Pro:

- Word 2000/Word 2002-XP (FS Pro 3.0f)
 - Word 2003, Word 2007 (FS Pro 4.0)
-

For our information How did you hear about Information Mapping Canada or our services?

Continued on next page

Information Mapping® Public Seminar Registration Form,

Continued

Payment options

Please indicate payment option.

Note: If paying by credit card, please enter cardholder name, card number and expiry date in the Bill To section below. Your card will not be charged until 30 days prior to the seminar.

- Visa
 American Express
 MasterCard
 Cheque
 Invoice (Purchase Order number required. P.O.# _____)

Invoicing Information

Please complete the invoicing information below.

Bill To	
Title	
Address	
Phone	
Fax	
Email	

Payment due

Payment is due 14 days prior to the start of the seminar. If you paid by credit card or submitted a cheque with your registration form, your seat is confirmed; otherwise your seat will not be confirmed until payment is received.

Cancellation Policy

The following is our cancellation policy.

WHEN a registrant cancels...	THEN the registrant is invoiced...
11 or more working days before the seminar	a \$100 administration fee.
6-10 working days before the seminar	50% of the seminar fee.
5 or fewer working days before the seminar	100% Of the seminar fee.

Submitting registration

Please return this form to Information Mapping Canada at your earliest convenience via

- email: info@infomap.ca, or
- fax: (416) 769-7790